

Vibration Program Audit

Sample Agenda

Based on: *Audit it. Improve it! Getting the Most from Your Vibration Monitoring Program*

by Alan Friedman

Right Goals	<ul style="list-style-type: none">• Discuss the goals of the program and how they will be measured.• Are you meeting your goals?
Right People	<ul style="list-style-type: none">• Audit: Roles and responsibilities• Audit or provide training and certification
Right Leadership	<ul style="list-style-type: none">• Program champion, getting buy-in• Awareness training, program promotion
Right Tools	<ul style="list-style-type: none">• Make sure you have the right tools for the job
Right Understanding	<ul style="list-style-type: none">• Audit: Equipment, criticality, fault modes, fault indicators, forcing frequencies. Create vibration test guides.• Monitoring technology selection
Right Data Collection	<ul style="list-style-type: none">• Audit: Test schedules, test points, sensors, sensor mounting, test types (database setup), data collection practices, standard test conditions, develop or review vibration test guides
Right Analysis	<ul style="list-style-type: none">• Audit or create alarms and baselines, analysis parameter sets, analysis procedure, vibration analysis training, setting up software views
Right Reporting	<ul style="list-style-type: none">• Audit reports, reporting procedures, transmitting and interpreting reports, defining severity levels, standardizing reports, who gets the reports and what do they do with them?
Right Follow up and Review	<ul style="list-style-type: none">• Audit or create KPIs to measure success of program at all levels. Continuous improvement procedures. What happens after the report is generated?
Right Processes and Procedures	<ul style="list-style-type: none">• Audit existing procedures, create new procedures to keep program running and improving

*5 Day On-Site Visit Recommended (3 days minimum). The sample agenda can be customized to meet your needs.

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